

**Homestay is available for all students registered in full-time study at the University of Victoria.
Please answer all the questions below. Incomplete forms will not be accepted.**

Program Start Date _____ Program End Date _____ Arrival Date: _____
Please note that students should plan to arrive the weekend before the program starts.

Faculty or Program _____
Application deadline date for programs beginning in September: **July 15** All other programs: **six weeks before the program start date**

CONTACT INFORMATION

Family Name _____ First Name _____

Native Language _____ Country of Citizenship _____

Gender: ☐ Female ☐ Male ☐ Non-binary ☐ Undeclared Date of Birth: _____
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Student Email _____ All Homestay information will be sent to this address.

You will receive a detailed Homestay package by email approximately two weeks before your program start date.

Address _____

City _____ Province/State/Prefecture _____

Country _____ Postal/Zip Code _____

Country Code: _____ Area Code: _____ Phone Number: _____

Are you using an educational agent? ☐ Yes ☐ No If yes, what is the Agency's name _____

Contact name _____ Agent Email _____

PERSONAL INFORMATION

1. Do you smoke? ☐ Yes ☐ No

2. In Canada, many host families have pet animals in their homes.

Do you have allergies to cats? ☐ Yes ☐ No Do you have allergies to dogs? ☐ Yes ☐ No

Comments: _____

3. Do you have any allergies (to drugs, food or plants, for example)? ☐ Yes ☐ No If yes, please describe: _____

4. a) Do you have any physical disabilities or health issues? ☐ Yes ☐ No If yes, please describe: _____

b) Do you have any special medical conditions, physical limitations, or mental health concerns that will require you to access special equipment or services in your Homestay accommodation? ☐ Yes ☐ No If yes, a UVic Homestay Coordinator will contact you to clarify your needs/requirements.

Please note: Students requiring special equipment or services may be required to cover the associated costs. The University of Victoria does not guarantee the availability of these services.

5. a) What are your favourite foods? _____

b) Are there any foods that you do not eat? ☐ Yes ☐ No **Please note:** Students requiring special diets must cover their own costs for supplements.
 If yes, please describe: _____

6. Would you prefer a family with: ☐ Children ☐ No children ☐ No preference

7. How would you describe yourself in 3 words? _____

8. What are your hobbies/interests? _____

9. How would you describe your level of English? ☐ Beginner ☐ Intermediate ☐ High Intermediate ☐ Advanced

10. How would you describe your ideal host family? _____

11. Is there any other information UVic Homestay should know about you? _____

Homestay Agreement – by signing/typing their name below, the student agrees to the following terms and conditions:

- ✓ They will submit their Homestay application form and non-refundable Homestay application fee by the deadline as outlined above.
- ✓ They will be 18 years of age by the day they begin Homestay.
- ✓ They understand that UVic Homestay places students with local hosts of diverse backgrounds, life experiences and world views.
- ✓ They understand that UVic Homestay will select a host based on the information provided on their Homestay application form and that there is no guarantee that all of their personal preferences will be met.
- ✓ They have read, fully understood and agree to abide by the UVic Homestay Student Guidelines: uvic.ca/elc/homestay-student-guidelines
- ✓ The Homestay contract with the host is for the duration of their program.
- ✓ They must be in full-time studies in order to be in the Homestay program.
- ✓ They agree to pay the Homestay fees directly to their host on the first day of arrival in their home, unless otherwise specified.
- ✓ They have a financial obligation to their host for the duration of their placement as per their contract with UVic Homestay.
- ✓ They agree to provide a signed and completed "Two Week Notice" form should they decide to terminate the hosting relationship before the end of their contract.
- ✓ They will pay their host for two weeks from the day the "Two Week Notice" form is signed by themselves and their host.
- ✓ They will have adequate insurance coverage for their belongings and personal liability for the duration of their stay in Canada.
- ✓ They authorize UVic Homestay to release information in this application to their host and educational institution or agent.
- ✓ They understand their responsibility to report any physical or mental health conditions that could impact their program participation / learning at the English Language Centre and which may require special services. They may be required to submit a doctor's certificate to receive special services and may be required to cover their associated costs. The University of Victoria does not guarantee the availability of these services.
- ✓ They agree to UVic Homestay disclosing personal information, contained in this application, to third-party homestay providers and/or to the transmission of personal information by email stored on servers located or accessed from outside of Canada (such as Gmail or Hotmail). The Freedom of Information and Protection of Privacy Act requires their consent. Their personal information will be collected and used for homestay placement purposes only.

Signature of Applicant _____ Date: _____
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PLEASE NOTE: The Homestay Office cannot guarantee Homestay for applications received after the stated deadline dates. The University of Victoria reserves the right to require the total Homestay costs for the full academic term from any individual or group before acceptance into UVic Homestay. The Homestay Program adheres to the University of Victoria's Policy on Human Rights, Equity and Fairness (GV0200).

After You Apply:

- UVic Homestay staff will check your application to make sure that you have included the **Payment Information** form (page 3). We cannot process your Homestay application without the Homestay application fee.
- UVic Homestay staff will use the information you have provided on the application form to match you with a local host, taking into consideration both your needs and those of the Homestay host. Health concerns or issues are prioritized for matches. While our program does its best to match a student's preferences, we cannot guarantee that these will be met.
- Once matched, our UVic Homestay staff will send you a placement contract, stating the dates of your Homestay contract as well as information about your Homestay host, including their contact information.
- You will receive your Homestay contract within 2-3 weeks of your program start date (or sometimes earlier, depending when you apply). Please contact your Homestay host as soon as you receive your contract, so you can get to know them and share your flight arrival details.
- Your first Homestay payment (\$1350/calendar month) will be due upon arrival in Victoria, paid directly to your Homestay host.

HOMESTAY PAYMENT

Homestay Application Fee: \$300

- Non-refundable
- Payable at time of application

Homestay Accommodation Fees:

- \$1350/month
- Student pays host family directly each month

SUBMITTING YOUR APPLICATION

Send the completed form to the UVic English Language Centre:

MAIL:

English Language Centre
Division of Continuing Studies
University of Victoria
PO Box 1700 STN CSC
Victoria BC V8W 2Y2 Canada

COURIER:

English Language Centre
Division of Continuing Studies
Continuing Studies Building
3800 Finnerty Road (Ring Road)
Victoria BC V8P 5C2 Canada

EMAIL: elcreg@uvic.ca

FAX: 1-250-721-8774

ONLINE: uvic.ca/elc/apply

Please note: Application does not guarantee admission. Apply for programs early, as space is limited.

PAYMENT OPTIONS I wish to pay by:

☐ **Credit Card** If you indicate that you would like to pay by credit card on this form, you will receive an email message from the Registration staff with the subject line “(Last name, First name): Payment Authorization, UVic English Language Centre.” This message will direct you to a secure site for secure online payment authorization. Upon payment processing you will receive a receipt to confirm payment along with your Letter of Acceptance.

Email address for secure online authorization: _____

☐ **Bank Wire – Send to:** Royal Bank of Canada
1079 Douglas Street
Victoria, BC V8W 2C5 Canada
Transit #08000
Institution #003
Account #000-009-1
Swift ROYCCAT2

- Write student’s name on the bank wire. Specify the bank wire is for the “English Language Centre.”
- Applications WILL NOT be processed until we receive a copy of the bank wire by fax or email.

☐ **Online Payment via Western Union “GlobalPay for Students”:**

If you indicate that you would like to pay by Western Union, you will receive an email from the Registration staff with payment instructions.

Questions about Homestay?

Email : HomestaySupport@uvic.ca