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## **Application for Division of Continuing Studies Bursary** from the Tuition Assistance Bursary Fund

Each term the Division of Continuing Studies awards tuition assistance bursaries totalling \$1,000 among students who can demonstrate both a commitment to lifelong learning and financial need. In assessing the applications, priority will be given to those students who submit completed applications to the Division of Continuing Studies by the following dates (check term for which application is made):

Fall Term: August 31 Spring Term: January 15

Date application submitted: \_\_\_\_

Please fill in this form and fax it to 250-721-8774, or send it to Division of Continuing Studies, PO Box 170 STN CSC, Victoria, BC V8W 2Y2

Bursaries cannot be granted before these dates, since a selection committee must consider each application.

Name	Phone Number			
Email				
Address				
Is this address: 🔲 Your parents' home 🗌 University resident	ce 🗌 Rented 🗌 Self-owned			
UVic Student Number	Date of Birth			
Program area of study	Occupation			
Career goal	Marital status			
Expected date of completion	Please list dependants in your custody:			
Courses requested	Name	Age		
	Name	Age		
Are you receiving student loans? Yes No	Name	Age		

Assets		Liabilities	Liabilities	
Vehicle (specify model and year)	\$	Government student loan debt	\$	
Bonds, GICs	\$	Credit card debt	\$	
RRSPs	\$	Bank line of credit/student loan	\$	
Home (current market value)	\$	Mortgage	\$	
Other (specify)	\$	Other (specify)	\$	
Total	\$	Total	\$	

Study period dates (this session):	From	То		Months of study:
	Mont	h/Year	Month/Year	

BUDGET ESTIMATES FOR STUDY PERIOD				
Study Period Expenses		Study Period Resou	Study Period Resources	
Tuition	\$	Savings	\$	
Books	\$	Awards (scholarships/bursaries)	\$	
Supplies and other expenses	\$	Student loan (projected)	\$	
Education Expenses	\$	Education Resources	\$	

Monthly Expenses		Monthly Income	Monthly Income	
Housing (rent or mortgage)	\$	Employment earnings	\$	
Food	\$	Work-study earnings	\$	
Utilities	\$	Social assistance	\$	
Household (laundry, cleaning, etc)	\$	Workers' compensation	\$	
Transportation	\$	Sponsorship	\$	
Entertainment	\$	Orphan's benefits/CPP \$		
Medical/dental/optical	\$	Parent's contribution	\$	
Child care	\$	Spouse's net income \$		
Miscellaneous	\$	Co-op earnings	\$	
Other (specify)	\$	Other (specify)	\$	
= Total Monthly Expenses	\$	= Total Monthly Income	\$	
X number of months of study		X number of months of study		
Equals total living expenses	\$	Equals total income	\$	
Total Education Expenses	\$	Total Education Resources	\$	

## **Financial Need**

Total Education Expenses	less	<b>Total Education Resources</b>	equals	<b>Financial Need</b>
	_		=	\$

**Additional Information:** Applicants are encouraged to attach a letter describing the specific courses for which the bursary would be used, and why the courses are important.

## Declaration

I hereby declare that all information given above is complete and true in every respect, that I have answered all questions applicable to me on this form, and that the bursary is essential to enable me to continue my education. I further declare that I am willing to submit all statements for independent verification and audit and that I will submit any documentation necessary to substantiate my claimed expenses. Furthermore, I agree that the University of Victoria has first claim to any monies awarded, and that if my circumstances change from those reported on this application, the bursary may be rescinded.